



# Laingsburg Educational Advancement Foundation

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## 2018-19 Grant Criteria Application Deadline: November 20, 2018

We are pleased to bring you the 2018-19 LEAF grant program. Please complete the attached application and submit it with your grant narrative.

The foundation trustees will utilize the information you provide to determine the possibility of funding your project. The proposal should explain the innovation of the project that provides students/teachers the opportunity to reach beyond general curricular needs.

Please clearly define your proposal with the following:

1. Project Title
2. Statement of Need
3. Clearly Stated Objectives
4. Number of Students who will Benefit
5. Methods of Implementation
6. Benefits to Students
7. Budget Details
8. Evaluation/Measuring Success
  - a. You will be expected to meet with a LEAF Board member (who will be assigned to you) at some point during the school year to provide an evaluation of your program. This may include a face-to-face meeting, visiting your classroom to observe the program in action, and/or helping you prepare a formal report to the board. Final reports to the board are due by June 2019. Grantees who do not participate in the evaluation process may not be eligible for future grants.

Upon review, the foundation will take one of the following actions:

1. Approve the application for funding
2. Return the application with suggestions for resubmitting
3. Reject the funding of the application

All applicants will receive a notification of the decision in writing by mid-December.

As you know, LEAF is supported by donations. To that end, please seek to share the exciting things that happen in the classroom when the grant is used. This can be done through school and local papers, newsletters and social media, as well as by word of mouth. In that way, we hope to encourage potential donors to become part of our very special program.